



# TEXO

The Construction Association

DISTINGUISHED

# BUILDING AWARDS

2024

# PROJECT ENTRY

REQUIREMENTS & INSTRUCTIONS

# 2024 TEXO Distinguished Building Awards

All entries must be received no later  
than 5:00pm on Friday, January 26, 2024.

Only projects completed during the previous calendar year (2023) and located within the state of Texas will be eligible. Awards will be made in thirty-six (36) categories. Winning projects will be recognized in April 2024 during the TEXO Distinguished Building Awards Recognition Dinner. Winners will also be highlighted in the Fall/Winter issue of IN FOCUS (TEXO's quarterly magazine), in the awards section of the TEXO website, and other construction-related publications.

- All first place and merit winners in all thirty-six (36) categories are eligible to compete in the *National ABC Excellence in Construction Awards (EICs)*.
- First place winners ONLY in all thirty-six (36) categories are eligible to advance to the *AGC-Texas Building Branch Outstanding Construction Awards (OCA)* competition. (TEXO automatically submits these projects to AGC-TBB. No further action on the part of the member is required.)

Each entry must follow the requirements listed in the Project Entry Requirements.

If you have any questions, please contact Emily Baker by e-mail at [emily@texoassociation.org](mailto:emily@texoassociation.org).

**All entries must be submitted online (<https://bit.ly/2024TEXODBA>) by 5:00PM on January 26, 2024. We will NOT be requiring or accepting hard copy submissions for the 2024 entries.**

There is a \$375.00 entry fee per project. Entry fees are payable by credit card via the payment link below prior to or immediately after application submission. **Your submission is not complete and will not be judged without payment.**

Judges will be independent of TEXO and its member companies.

All entries in the *AGC-Texas Building Branch Outstanding Construction Awards* state-level competition MUST be submitted through TEXO. Any entry that is submitted directly to the AGC-Texas Building Branch will be returned to the contractor and will not be considered for judging. All first place and merit winners in the local competition may directly submit and enter into *National ABC's Excellence in Construction Awards*.

**PLEASE SUBMIT YOUR COMPLETED APPLICATION ONLINE:**

**<https://bit.ly/2024TEXODBA>**

# 2024 TEXO Distinguished Building Awards

## Entry Requirements

1. Projects completed during the previous calendar year (2023) and located within the state of Texas are eligible.
2. Entries must be submitted online no later than 5:00 p.m. CT on **Friday, January 26, 2024**.
3. Projects that experienced a fatality are not eligible for a TEXO Distinguished Building Award.
4. The project narrative submitted is one of the following formats: Word (DOC or DOCX) or PDF file.
  - The narrative should not exceed 20MB in size.
  - *No scanned narratives allowed.*
  - The narrative is limited to ten (10) pages for projects of less than \$10M or twenty (20) pages for projects of \$10M or more.
  - The narrative should be in a single column oriented vertically on the page.
  - Please do *not* use watermarks in the body of your narrative.
  - Small photographs may be incorporated into the narrative for illustrative purposes.
5. The safety narrative submitted is one of the following formats: Word (DOC or DOCX) or PDF file.
6. The list of subcontractors on the project is in the following format: Excel (XLS or XLSX). Contractors submitting a blank document or list will not be eligible for an award.
7. The three (3) high-resolution digital photographs meet the following criteria:
  - Each photo should not exceed 20MB in size.
  - Each photo should be in one of the following formats: JPG, JPEG or PNG format.
  - Each photo should be horizontal (ex. 8" tall x 10" wide).
  - Please do not submit copyrighted photographs without a release from the copyright holder.
8. All narratives should be submitted in portrait (not landscape) format.
9. The entry form is to be completed online, and will include the following:
  - Contractor Name
  - Shipping Address
  - Contractor Contact Name
  - Contractor Contact's E-mail Address
  - Contractor Contact's Phone Number
  - Design Firm (Architect) & Contact
  - Design Contact E-mail & Phone Number
  - Project Name (exactly as it would be listed on a plaque)
  - Project Owner
  - Project Location (address)
  - Brief Overview of the Project (thumbnail sketch, square footage, number of floors, unique aspects, etc.)
  - Name of Person Submitting Award Application
  - Person Submitting Award Application Phone
  - Person Submitting Award Application E-mail

# 2024 TEXO Distinguished Building Awards

## Building Categories

### Categories for General Contractors:

- Building 1 (\$0 – 2 M)
- Building 2 (\$2 – 5 M)
- Building 3 (\$5 – 10 M)
- Building 4 (\$10 – 30 M)
- Building 5 (\$30 – 75 M)
- Building 6 (\$75 – 150 M)
- Building 7 (Over \$150 M)
- Design Build 1 (\$0 – 10 M)
- Design Build 2 (\$10 – 30 M)
- Design Build 3 (over \$30 M)
- Educational Facilities 1 (\$0 – 10 M)
- Educational Facilities 2 (\$10 – 30 M)
- Educational Facilities 3 (\$30 – 75 M)
- Educational Facilities 4 (Over \$75 M)
- Health Care 1 (\$0 – 10 M)
- Health Care 2 (\$10 – 30 M)
- Health Care 3 (over \$30 M)
- Historic Renovation
- Industrial/Warehouse\*
- Interior Finish-Out 1 (\$0 – 2 M)
- Interior Finish-Out 2 (\$2 – 5 M)
- Interior Finish-Out 3 (\$5 – 10 M)
- Interior Finish-Out 4 (over \$10 M)
- Residential Multi-Family 1 (\$0 – 50 M)
- Residential Multi-Family 2 (\$50 – 100 M)
- Residential Multi-Family 3 (Over \$100 M)
- Specialty Construction

\*Industrial Warehouse Projects may not have over 25% finished office space.

### Categories for Specialty Contractors:

- Electrical 1 (\$0 – 5 M)
- Electrical 2 (\$5 – 10 M)
- Electrical 3 (over \$10 M)
- Mechanical 1 (\$0 – 5 M)
- Mechanical 2 (\$5 – 10 M)
- Mechanical 3 (over \$10 M)
- Exteriors (all contract amounts)
- Interiors (all contract amounts)
- Other Specialty (all contract amounts)

## Judging Requirements

### Project Narrative:

The narrative submitted should address items A – D below and adhere to the formatting requirements listed in the Entry Requirements.

- A. Difficulty in construction resulting from design, location, materials, etc.
- B. Unusual construction techniques involved
- C. Final appearance and quality of the finished product
- D. Timeliness of completion

### Safety Narrative:

In a separate file, address item E below, adhering to the formatting requirements listed in the Entry Requirements.

- E. In 500 words or less, describe the safety programs utilized during the completion of this project.

### Subcontractor List:

In a separate file (Word or PDF format), address item F below.

- F. List of all subcontractors, denoting TEXO membership, their contact person, and contact information. Please include the trade, company name, contact name, address, e-mail & phone number. Denote TEXO membership in a separate column (not by shading). An Excel (XLS or XLSX) file should be used for this purpose (sample below). This information can be obtained at [web.texoassociation.org/search](http://web.texoassociation.org/search). Contractors submitting a blank document or list will not be eligible for an award.

Trade	Firm	Contact	Phone	Address	City, St Zip	E-mail	TEXO
Electrical	Big Electrical	Reddy Kilowatt	713.867.5309	123 Main Street	Temple, TX 76501	JohnDoe@BigElectrical.com	yes
Foundation	Deep Digger	Juan Valdez	214.555.1212	485 S. Loop 1	Austin, TX 78701	JValdez@DeepDiggers.com	no
Plumbing	Joe the Plumber	Joe Friday	806.345.6789	987 Kimchee Dr.	Waco, TX 76701	Joe.Friday@JoeThePlumber.com	yes

### Project Photos:

Three (3) high-resolution digital photographs showing the completed project from different angles, adhering to the formatting requirements listed in the Entry Requirements.

# 2024 TEXO Distinguished Building Awards

## Instructions & Submission Checklist

**We are submitting electronic files and are certifying the following:**

<input type="checkbox"/>	Our project was completed between January 1, 2023 and December 31, 2023, and was located within the state of Texas.
<input type="checkbox"/>	Our project was submitted in the _____ category.
<input type="checkbox"/>	There is a one paragraph description in the online entry form (no "see attached") that describes the project in its entirety, approximately 200 words.
<input type="checkbox"/>	The project narrative is NOT scanned.
<input type="checkbox"/>	The project narrative is limited to 10 pages for \$10M or less and limited to 20 pages or less for greater than \$10M.
<input type="checkbox"/>	The project narrative does not exceed 20MB in size.
<input type="checkbox"/>	<p>The project narrative clearly delineates the following four sections:</p> <ul style="list-style-type: none"> <li>A. Difficulty in construction resulting from design, location, materials, etc.;</li> <li>B. Unusual construction techniques involved;</li> <li>C. Final appearance and quality of the finished product;</li> <li>D. Timeliness of completion.</li> </ul> <p style="text-align: center;"><i>Smaller photos depicting the description may be interspersed throughout the narrative.</i></p>
<input type="checkbox"/>	The safety narrative is submitted as a separate file and, in 500 words or less, describes the safety programs utilized during the completion of this project.
<input type="checkbox"/>	<p>The list of all subcontractors, denoting TEXO membership, their contact person, and contact information is submitted on a single line in a Word or PDF file and is not blank.</p> <p style="text-align: center;"><i>This information can be obtained at <a href="http://web.texoassociation.org/search">web.texoassociation.org/search</a>. Contractors submitting a blank list will not be eligible for an award.</i></p>
<input type="checkbox"/>	<p>Three (3) high-resolution digital photographs, showing the completed project from different angles; and are suitable for the awards presentation. These are in JPG, JPEG or PNG format, and horizontal (ex. 8" tall by 10" wide). These photos are NO larger than 20MB each in size. These are in addition to the narrative pages specified.</p> <p style="text-align: center;"><i>Please do not submit copyrighted photographs without a release from the copyright holder.</i></p>
<input type="checkbox"/>	All narratives are presented in "portrait" (not landscape) format.
<input type="checkbox"/>	There is only one column of text.
<input type="checkbox"/>	There are no watermarks in the file.